



Co-funded by
the European Union



RETEACH
E R A S M U S +

MONITORING AND QUALITY ASSURANCE STRATEGY (MQAS)

**"Reforming teacher education towards
green and digital transition in Mongolia" project - RETEACH**

**Project# Grant Agreement - GAP-101179222
ERASMUS+ Capacity Building in Higher Education**

2025

Document Information

Deliverable title:	Project Quality Monitoring and Assurance Strategy (MQAS)
Author:	General Authority for Education (GAE), External Quality Assurance Expert
Confirmation:	To be approved by the RETEACH project Steering Committee Coordination meeting during project's Kick-of Meeting
Deliverable number:	D6.1
Work package:	6
Lead partner:	GAE-MNG
Due date of deliverable:	31.03.2025
Submission date:	12.03.2025
Dissemination Level	Restricted
Reviewed by	Project partners

1. About the Erasmus + RETEACH project

1.1. About the RETEACH project

The RETEACH project objectives and activities overlap with Erasmus+ programme objective of improving the quality of higher education in Mongolia by enhancing its relevance for the labour market and society with the future oriented educational programs. It is in line with the need to reform teacher education in Mongolia, enable a shift from traditional curricula to future-oriented curricula and teaching methodologies to meet national general education targets and support green and digital transitions.

The "Vision-2050" long-term development policy includes the fulfilment of the following goals until 2030, includes: "Provide creative and competent teachers and human resources that meet the needs and requirements of student development", "Create special criteria for the quality assurance of teacher training, increase the requirements for the curriculum, and strengthen the system of phased certification of the right to teach in educational institutions", and "Ensures the participation of all types of organizations that use information, communication, and communication technologies for teaching, conduct electronic and distance learning, and improve English language skills".

The RETEACH project aims at reforming teacher education in Mongolia enabling the shift from traditional to future-oriented curricula and teaching methods for reaching national goals of general education and supporting green and digital transition.

Project specific objectives are:

1. Capacity building of national and institutional administrators, decision makers, lecturers and researchers on teacher education policy and programs in line with national goals of general education, European Green Deal and Digital Agenda
2. Development of “Teacher Education Concept for 2027-2032 (TEC)” promoting the shift from traditional to future, green and digital oriented teacher training curricula and methods

3. Development of benchmarks for different level teacher initial education and revision selected bachelor and master programs, as well as teaching and learning methods in the selected fields
4. Revision of teacher education short programs
5. Piloting of revised teacher initial education bachelor, master, as well as short programs
6. Revision of practices related to in-service teachers' continuous professional development.

1.2. RETEACH project consortium

1	Otgontenger University (OUT) – Project Coordinator	Mongolia
2	Mongolian National University of Education (MNUE)	Mongolia
3	Dornod University (DU-NUM)	Mongolia
4	Hangai University (HU)	Mongolia
5	Darkhan Institute (DI)	Mongolia
6	Ministry of Education, Culture, Science & Sports (MECSS)	Mongolia
7	Mongolian National Institute for Educational Research (MNIER)	Mongolia
8	General Authority for Education (GAE)	Mongolia
9	Universitatea Transilvania din Brasov (UTBV)	Romania
10	CESIE (CESIE)	Italy
11	Universita Degli Studi di Palermo (UNIPA)	Italy

2. Project quality monitoring and assurance

The Quality Monitoring and Assurance Strategy (MQAS) is an essential part of the RETEACH project to make sure that the objectives of the project are met properly and insure desired impact and sustainability after project lifetime.

MQAS evolves the following main elements of the quality monitoring and assurance.

- Procedures and guidelines, process dashboard and templates.
- Regular internal and external monitoring of project activities and achievements.

- Definition of indicators to assess the results (milestones and deliverables) of the activities.
- Reports per Work Packages (WP) reflecting the achievements, gaps and providing recommendations for enhancement.
- Elaboration of contributions to project progress / final reports.
- Project detailed (updated) Work Plan.
- Logical Framework Matrix – LFM.

Therefore, the project quality monitoring and assurance system combines mid-term and long-term monitoring and internal/external mechanisms, processes, approaches and tools for quantitative and qualitative information gathering and analysis aimed to check the coherence between objectives and achievements.

2.1. Internal quality assurance

At the beginning of the project the project Quality Monitoring and Assurance Strategy (MQAS) is discussed and approved by the project Steering Committee (SC).

Responsible and contact persons from each partner institutions will be agreed to work with GAE, the WP6 lead institution on a daily basis throughout the project implementation, as well as support evaluation of the project activities and achievements by external evaluator.

Based on data presented by lead institutions of each WP, once per semester during consortium meeting WP6 leader institution will present intermediate report on progress, any deviation for planning corrective actions with the involved partners.

Two internal evaluation reports are expected on project implementation M19 and M36.

The main instruments to assure the monitoring process will be:

- Reporting and evaluation of **project events** - kick-off meeting, training, workshop: for gathering qualitative and quantitative data using specially elaborated questionnaire to be filled by participants after each particular event.
- Reporting in the end of activities of each **work packages**. Supported by External Quality Assurance Expert (EQAE) the WP6 leader will elaborate, at the end of each WP state

of art, reflecting the achievements and gaps to provide recommendations for enhancement, according with the Annex 1 template.

- Minutes of each **coordination meeting** elaborated by project coordinator and discussed-finalized with project all partners. Every coordination meeting minute shall include, but not limited to names of participants, subject of meeting, main points of discussions and expressed suggestions, agreements on actions, responsibility and deadlines for their implementation.
- Annual **monitoring visits and reports** revealing the state of affairs for each Mongolian partner institution and allowing further enhancement.
- Project **progress report** providing the background for stocktaking and improvement.
- **Final report** reports to assess the project regarding its activity performance, functioning of the consortium, achievement of results, impact on target groups and sustainability.

2.2. External evaluation

An external evaluator is engaged in the project as External Quality Assurance Expert (EQAE) working in very close and direct cooperation with WP6 leader and project coordinator.

The EQAE will report on the main activities and achievements and will be responsible to address to the project team suggestions to the project improvement and risk mitigation.

The main specific results (millstones and deliverables) of the EQAE to verify the achievements for the overall project level are as follows:

- A Training Kit on teacher education policies and practices in Europe in line with Green Deal and Digital Agenda
- A minimum of 38 staff members from participating Mongolian institutions will receive training on EU policies and practices related to the integration of the Green Deal, Sustainable Development Goals (SDGs), and the Digital Agenda into teacher education policy and curricula.
- "Teacher Education Concept for 2027-2032" (TEC) aligned with national policies and promoting the shift from traditional to future, green and digital oriented teacher education curricula and teaching/learning methods

- "Benchmark for Teacher Education in Mongolia" (BTEM) covering undergraduate, graduate and short programs
- Revised 11 programs (6 undergraduate and 5 graduate programs), as well as teaching and learning methods in line with developed BTEM
- 2 Teacher Education Short Program (TESP) in the fields with shortage of teachers
- Suggestion on improvement of the practices for in-service teachers' professional development in Mongolia.
- Teacher education is aligned with European best practices and contribute to reach national goals of general education and support green and digital transition in Mongolia.

On this basis, a set of quality monitoring and assurance indicators are agreed as critical success factors, IP (Progress Indicator) to measure process and progress towards an expected project results (milestones and deliverables) and MIP (Measurement Indicator of Progress) to measure the project achievements per WP (cf. annex 1).

These indicators take into consideration three axes: the process and project management, the partnership and the results. The external evaluation activity makes use of these three axes to structure the periodic reviews of the project overall functioning and the results.

For this purpose, periodic reports will be issued based in the WP leaders' reports, in the observation, analysis of the results and in quality questionnaires, to provide a useful drive to run the further improvement.

2.3. Standardization of the results

The suggestions for standardization of project's results:

- All results (milestones and deliverables) should be executed in the timing scheduled.
- All preliminary working papers, documents shall be submitted in a Word format.
- Final documents shall be delivered as Adobe pdf format.
- All documents should include disclaimer on EU Commission non-responsibility with regard to documents:

"Funded by the European Union. Views and opinions expressed are, however, those of the author(s) only and do not necessarily reflect those of the European Union. Neither the European Union nor the granting authority can be held responsible for them."

- The documents should include the project logo, EU logo and the project ID number:



Project ID number: 101179222 - RETEACH

- For normal text, use the font Times New Roman 12.
- As a principle justify your text and use the 1,5 spacing.
- Use the pre-defined format of Title 1,2 and 3 of the Microsoft Word.
- The documents should be identify following the document identification system: date, result number, title, langue, editor (e.g.: 2025-03-11 D6.1-MQAS-EN-GAE).

2.4. Assumptions, risks and proposed risk mitigation actions related to project implementation

The important part of the MQAS is risk mitigation strategy based on the assumptions and identified risks both in the level of the project specific objectives expected milestones/deliverables as well as implementation activities.

The table below resumes mitigation strategy which will be regularly updated taking into account of the changes of political, economic and social context in participating countries especially in Mongolia:

Risk	Description	WP	Proposed risk-mitigation measures
------	-------------	----	-----------------------------------

No		No	
1	Ratification of national documents is delayed: high	3-4	In the timeline of the project this is anticipated, and a buffer time is allotted for readjusting the timeline in case if there is a need. The MES has ownership for the envisioned reforms and is determined to transform the content and regulative framework in the areas highlighted in the project. The project outcomes and outputs coincide with MES action plans, which should ensure the smooth implementation.
2	Ratification of institutional documents is delayed, resistance to change: medium	3	In the timeline of the project this is anticipated, and a buffer time is allotted for readjusting the timeline in case if there is a need. The involvement and ownership of decision makers is ensured during the project development and will appropriate mechanisms are in place to ensure involvement also during the implementation.
3	Basic language skills making possible effective mobility, training, experience exchange (at least, for key personnel), timely communication and reporting: low	1-4	Involve competent and motivated staff from each partner institution, balance the teams. Provide simultaneous translation during the large events.
4	Resistance to change by the HEIs to revise the institutional procedures and ratify the degrees for pilot implementation. Low level of interest among stakeholders:	3	The project is agreed and planned with the senior-decision makers of HEIs (Rectors and vice rectors) and direct contact will be ensured with them during the project implementation. The decision makers are also involved in the project. The project overlaps with MES priorities and two KPIs of the Education sector mid-term development plan 2021- 2030,

	high		which will push the HEIs to implement the reform fully and adhere to the new MECSS expectations (2 out of 5 HEIs are state). Involvement of various stakeholders (students, alumni, employers etc.) in the curricula development and in the process (GAE, MNIER).
	The impossibility of a team member to continue participation in the project Level: medium	1-4	The profiles of the team members are complementary, and, in case of a need, activities will be implemented by the remaining team members.
6	Lack of administrative support and coordination Level: low	7	The administration of involved HEIs, as well as national authorities are in full support of the project which was confirmed during number of meetings. The administrative issues were thoroughly discussed by all partners and certain solutions were already agreed.
7	New rules of grant management within 2021-2027 call can create difficulties for management of activities Level: low	7	-Experienced partner involved in leading of WPs, -Reich experience of project coordinator institution in charge of WP7 devoted to daily and financial management supported by other partners as well as Auditing Company. -The coordinator will be daily involved in the project activities and will care about the logistical aspects of every meeting and workshop, closely in link with host country/organization.

Annex 1 - Table of achieved / planned results per WP

WP1 - Setting up of management methodology and structure

Lead partner: OTU, co-lead : MNIER

Task N°	Task title	Start date	End date	Statute of achievement	Results	Progress Indicator (PI)	Measurement indicator of progress (MIP)
T1.1	Organization of project Kick-off meeting (KoM) in Ulaanbaatar	M1	M2		WP1.1. KoM in Ulaanbaatar	PI1.1. Two days meeting, establishment project management methodology and structure	MIP1.1. Report on KoM including: - KoM agenda, list of participants / meeting photos - Boarding passes of international participants - Report on evaluation of KoM by participants - Coordination meeting minute - Approved Project Dissemination and Exploitation Strategy (PES) and MQAS.
T1.2	Fact-finding analysis of teacher education	M1	M5		WP1.2. Fact-finding report	PI1.2. Fact-finding reveals on the situation of the teacher education policy	MIP1.2 Fact Finding analysis summary country report in English and Mongolian available

	policy and programs in Mongolia					and programs in Mongolia	on project website
--	---------------------------------	--	--	--	--	--------------------------	--------------------

Achieved results (milestones and deliverables)

No	Milestone Name	Due month	Means of Verification	Statute of achievement	
MS1	Draft Fact-finding analysis report	M5	Link to the website section		

No	Deliverable Name	Due month	Means of Verification	Statute of achievement	
D1.1	Fact-finding analysis report	M6	Link to the website section		

Reflecting the achievements and gaps to provide recommendations for further improvement:

- Observed gaps
- Recommendations for achievements.

WP2 - Capacity building on teacher education policy and programs

Lead partner: CESIE

Task N°	Task title	Start date	End date	Statute of achievement	Results	Progress Indicator (PI)	Measurement indicator of progress (MIP)
T2.1	Preparation of Training Kit on teacher education policies and practices in Europe	M2	M6		WP2.1. Training Kit	PI2.1. Training Kit presenting teacher education policies and practices in Europe	MIP2.1. Training kit in English and Mongolian available on the project website
T2.2	Organization and delivery of capacity building training on teacher education policy in Europe (Palermo)	M2	M6		WP2.2. Capacity building training in Palermo	PI2.2. 38 staff from Mongolia trained with the green and digital oriented teacher education policy and curricula in Europe	MIP2.2.1. Report on capacity building training in Palermo, including: - Training materials - Event agenda - List of participants and photos - Report on evaluation of capacity building training by participants. MIP2.2.2. Training materials available on project website MIP2.2.3. Boarding passes of training participants from aboard.
T2.3	Organization and delivery of capacity	M6	M12		WP2.3. Capacity	PI2.3. 38 staff from Mongolia trained	MIP2.3.1. Report on capacity building workshop in Palermo, including:

	building workshop on practices of teacher initial education and in service training (Palermo)				building workshop in Palermo	with the practices of teacher initial education and in service training.	- Workshop materials - Event agenda - List of participants and photos - Report on evaluation of capacity building workshop by participants. MIP2.3.2. Training materials available on project website. MIP2.2.3. Boarding passes of workshop participants from aboard
--	---	--	--	--	------------------------------	--	--

Achieved results (milestones and deliverables)

No	Milestone Name	Due month	Means of Verification	Statute of achievement	
MS2	Training kit	M6	Link to the website section		

No	Deliverable Name	Due month	Means of Verification	Statute of achievement	
D2.1	Training kit	M12	Training kit in English and Mongolian available on project website		

Reflecting the achievements and gaps to provide recommendations for further improvement:

- Observed gaps
- Recommendations for achievements.

WP3 - Development of teacher education policy and programs

Lead partner: MECSS

Task N°	Task title	Start date	End date	Statute of achievement	Results	Progress Indicator (PI)	Measurement indicator of progress (MIP)
T3.1	Development of draft "Teacher Education Concept in Mongolia for 2027-2032" (TEC)	M7	M11		WP3.1. Draft "Teacher Education Concept in Mongolia for 2027-2032"	WP3.1. Draft TEC discussed with relevant stakeholders and improved in line with their feed-backs	MIP3.1. Draft TEC in English and Mongolian available on the project website
T3.2	Development of "Benchmark for Teacher Education in Mongolia" (BTEM)	M7	M11		WP3.2. Draft "Benchmark for Teacher Education in Mongolia" (BTEM)	WP3.2. Draft BTEM discussed with relevant stakeholders and improved in line with their feed-backs	MIP3.2 Draft. BTEM in English and Mongolian available on the project website
T3.3	Revision of license/master programs, teaching methods and development of short program in selected fields	M12	M18		WP3.3.1 Revised 6 undergraduate programs WP3.3.2. Revised 5 graduate programs WP3.3.3. Developed 2 Teacher Education Short Program	PI3.3. Draft revised programs (including teaching methods) and new short programs discussed with relevant stakeholders, improved in line with their feed-backs	MIP3.3. Draft revised license/master programs and developed new short programs available on the project website

Achieved results (milestones and deliverables)

No	Milestone Name	Due month	Means of Verification	Statute of achievement	
MS3	Draft of "Teacher Education Concept in Mongolia for 2027-2032" (TEC)	M12	Draft TEC available on project website		
MS4	"Benchmark Teacher Education in Mongolia" (BTEM)	M12	Minster decree on ratification of the developed document		
MS5	Draft of reprofiled teacher initial education license/master programs, teaching methods	M18	Draft of reprofiled teacher initial education license/master programs available on project website		
MS6	Draft of new Teacher Education Short Programs	M18	Draft of new Teacher Education Short Programs available on project website		

No	Deliverable Name	Due month	Means of Verification	Statute of achievement	
D3.1	"Benchmark Teacher Education in Mongolia" (BTEM)	M18	Decision of MECSS on approval of BTEM		

Reflecting the achievements and gaps to provide recommendations for further improvement:

- Observed gaps
- Recommendations for achievements.

WP4 - Piloting of revised teacher education programs

Lead partner: MNUE

Task N°	Task title	Start date	End date	Statute of achievement	Results	Progress Indicator (PI)	Measurement indicator of progress (MIP)
T4.1	Organization and delivery of national capacity building training on green and digital oriented teacher education curricula and teaching/learning methods (Ulaanbaatar)	M18	M19		WP4.1. National training in Ulaanbaatar	PI4.1. 60 staff from Mongolian institutions involved in piloting of revised and new short programs gets acquainted with European best practices on delivery of teacher education	MIP4.1.1. Report on capacity building training in Ulaanbaatar, including: - Training materials and agenda - List of participants and photos - Report on evaluation of capacity building training by participants. MIP4.1.2. Training materials available on project website MIP4.1.3. Boarding passes of European participants.
T4.2	Piloting of revised teacher initial education bachelor, master, as well as	M20	M30		WP4.2.1. Piloted 6 undergraduate and 5 graduate	PI4.2.2. Number of students involved in pilot teaching of 6 undergraduate and 5	MIP4.2. Report in English and Mongolian on results of piloting of bachelor, master, as well as short credit programs

	short credit program in involved Mongolian HEIs				programs WP4.2.2. Piloted 2 Teacher Education Short Program	graduate programs PI4.2.2. Number of participants involved in teaching 2 Teacher Education Short Programs	
T4.3	Organization and delivery of workshop for discussing the intermediate results of piloting the revised teacher education programs (Brasov)	M26	M27		WP4.3. Capacity building workshop in Brasov	PI4.3. EU partners provide support to piloting of the programs for further improvement and finalization of 6 undergraduate, 5 graduate and 2 short programs	MIP4.3.1. Report on capacity building workshop in Brasov, including: - Workshop materials - Event agenda - List of participants and photos - Report on evaluation of capacity building workshop by participants. MIP4.3.2. Workshop materials available on project website. MIP4.3.3. Boarding passes of workshop participants from aboard
T4.4	Finalization of	M27	M30		WP4.4.	PI.4.4. TEC is adopted	MIP4.4. Adopted TEC in

	"Teacher Education Concept in Mongolia for 2027-2032" (TEC)				Finalized TEC based on stakeholders feed-backs	by a decision of relent State body	Mongolian and English is available in project website
T4.5	Finalization of teacher initial education bachelor and master programs	M27	M30		WP4.5. Finalized teacher education programs based on results of piloting	PI.4.5. Finalized teacher education are adopted by a decision of relent bodies of involved HEIs	MIP4.5. Adopted teacher education programs in Mongolian and English are available in project website
T4.6	Finalization of teacher education short programs and obtention of State license	M27	M31		WP4.6. Finalized teacher education short programs based on results of piloting	PI.4.6. Finalized teacher education short programs are adopted by a decision of relent bodies of involved HEIs	MIP4.6. Adopted teacher education short programs in Mongolian and English are available in project website

Achieved results (milestones and deliverables)

No	Milestone Name	Due month	Means of Verification	Statute of achievement	
MS7	"Teacher Education Concept in Mongolia for 2027-2032" (TEC)	M31	Minister decree on ratification		

MS8	Revised teacher initial education license/master programs	M31	Rectors decree on ratification		
MS9	Created Teacher Education Short Programs	M31	Minister and Rectors decree on licensing		

No	Deliverable Name	Due month	Means of Verification	Statute of achievement	
D4.1	"Teacher Education Concept in Mongolia for 2027-2032" (TEC)	M31	Minister decree on ratification		
D4.2	Reprofiled teacher education programs	M31	Rectors decree on ratification		
D4.3	Teacher Education Short Programs	M31	Minister and Rectors decree on licensing		

Reflecting the achievements and gaps to provide recommendations for further improvement:

- Observed gaps
- Recommendations for achievements.

WP5 - Dissemination and Exploitation

Lead partner: OTU

Task N°	Task title	Start date	End date	Statute of achievement	Results	Progress Indicator (PI)	Measurement indicator of progress (MIP)
---------	------------	------------	----------	------------------------	---------	-------------------------	---

T5.1	Elaboration project dissemination & exploitation strategy (PES)	M1	M3		WP5.1. PES	PI5.1. PES discussed during Kick-off meeting	MIP5.1. PES approved by Steering Committee
T5.2	Creation and regular update of project Website	M1	M36		WP5.2. Project website	PI5.2. Website provides timely information on project results	MIP5.2. Project website regularly updated by information on activities and results
T5.3	Elaboration of dissemination materials, organization of media coverage and events to present / discuss the results of project	M1	M36		WP5.3. Publishing of brochures on project results, awareness-raising events, Media interview and articles	PI5.3. Publishing of brochures on project results, awareness-raising events, Media interview and articles	MIP5.3. Report on project dissemination and exploitation activities
T5.4	Organization of project final dissemination conference in Ulaanbaatar	M34	M34		WP5.4. Final dissemination conference in Ulaanbaatar	PI5.4. Sharing the project results	MIP5.4.1. Report on final dissemination conference, including: - Conference materials and agenda - List of participants and photos

							MIP5.4.2. Boarding passes of participants from EU
--	--	--	--	--	--	--	---

Achieved results (milestones and deliverables)

No	Milestone Name	Due month	Means of Verification	Statute of achievement	
MS10	Project website	M3	Functioning website		

No	Deliverable Name	Due month	Means of Verification	Statute of achievement	
D5.1	Project dissemination and exploitation strategy (PES)	M3	PES adopted by project Steering Committee		
D5.2	Website	M3	Functioning and regularly updated website		
D5.3	Dissemination materials, organization of media coverage	M36	Report on dissemination		

Reflecting the achievements and gaps to provide recommendations for further improvement:

- Observed gaps
- Recommendations for achievements.

WP6 - Project quality monitoring and assurance

Lead partner: GAE

Task N°	Task title	Start date	End date	Statute of achievement	Results	Progress Indicator (PI)	Measurement indicator of progress (MIP)
T6.1	Project Quality Monitoring and Assurance Strategy (MQAS)	M1	M3		WP6.1. MQAS	PI6.1. MQAS set up project quality monitoring, evaluation and reporting procedures/tools	MIP6.1. Project MQAS approved by Steering Committee
T6.2	MQAS monitoring and WP reports	M1	M36		WP 6.2 MQAS monitoring and WP reporting	PI6.2 Monitoring reports cover all milestones and deliverables	MIP6.2. Monitoring reports approved by Steering Committee
T6.3	Reports of project intermediate and final evaluation carried out by external evaluator	M1	M36		WP6.3 Reports of evaluation of the produced deliverables by project external evaluator	PI6.3 MQAS contributing to further improvement and project progress/final reports	MIP6.3. External evaluation reports discussed and addressed by partners
T6.4	Reports of evaluation of the produced deliverables by project external	M1	M35		WP6.4 Annual report per work packages	PI6.4 Reports per WP contributing to project progress and final reports	MIP6.4. Annual reports per WP approved by Steering Committee

Achieved results (milestones and deliverables)

No	Milestone Name	Due month	Means of Verification	Statute of achievement	
MS11	Reports with recommendations (internal and external)	M36	The internal reports of QC and the external expert will ensure continuous improvements of the project management activities, as well as content and documents developed		

No	Deliverable Name	Due month	Means of Verification	Statute of achievement	
D6.1	Project Quality Monitoring and Assurance Strategy (MQAS	M3	MQAS discussed and adopted by project Steering Committee		
D6.2	Evaluation Reports, survey analysis	M36	Reports and analysis discussed and adopted by project Steering Committee		
D6.3	Quality Assurance Report	M36	QA report discussed and adopted by project Steering Committee		
D6.4	Report on Measurement of KPI	M36	Measurement of KPI reveals results of the project.		

Reflecting the achievements and gaps to provide recommendations for further improvement:

- Observed gaps
- Recommendations for achievements.

WP6 - Project management

Lead partner: OTU

Task N°	Task title	Start date	End date	Statute of achievement	Results	Progress Indicator (PI)	Measurement indicator of progress (MIP)
T7.1	Project day-to-day, financial and overall management	M1	M36		WP7.1. Day-to-day and financial management of the project	PI7.1 Records of activities for daily and financial management	MIP7.1.1. Signed partnership / consortium agreements MIP7.1.2. Daily communication with partners and bookkeeping MIP7.1.3. Pay slips for staff costs, etc.
T7.2	Purchase of equipment for Mongolian HEIs	M1	M6		WP7.2. Equipment for Mongolian HEIs	PI7.2. Involved Mongolian HEIs equipped with necessary equipment	MIP7.2. Report on equipment purchase, including: - Announcement of tender - Minutes of partners meeting on discussion of the tender results and selection of supplier - Delivery documents, photos

							- Document on delivery, inventory of delivered equipment, photos of equipment in use
T7.3	Organization of coordination meetings and reporting	M1	M36		WP7.3. Collegial decision making /planning	PI7.3. Regular coordination meetings	MIP7.3. Coordination meetings minutes
T7.4	Organization of monitoring visits, participation to the country meetings and reporting	M1	M36		WP7.4. Monitoring visits reports	PI7.4. Picture of project activities and results with recommendations for improvements	MIP7.4. Monitoring reports discussed and addressed by partners
T7.5	Organization of project intermediate and final Fact-finding (Audit)	M15	M36		WP7.5. Project progress and final Fact-finding (Audit) reports (if applicable)	PI7.5 Stocking and comprehensive picture of project finance	MIP7.5. Reports submitted to EACEA for approval
T7.6	Elaboration of project progress and final reports	M15	M36		WP7.6. Project progress and final reports.	PI7.6 Stocking and comprehensive picture of project activities/results	MIP7.6. Reports submitted to EACEA for approval

Achieved results (milestones and deliverables)

No	Milestone Name	Due month	Means of Verification	Statute of achievement	
MS11	Equipment installed	M7	Equipment registration document in HEIs, delivery notes		

No	Deliverable Name	Due month	Means of Verification	Statute of achievement	
D7.1	Equipment for Mongolian HEIs	M12	Equipment registration document in HEIs, delivery notes		
D7.2	Plan for sustainability	M36	Plan for sustainability approved by Steering Committee		

Reflecting the achievements and gaps to provide recommendations for further improvement:

- Observed gaps
- Recommendations for achievements.